

# Application Form



Date: ..... / ..... / .....

Property: .....  
.....

**Octopus  
Residential**

## YOUR DETAILS

Full Name: .....  
Surname: .....  
Date of Birth: .....  
Telephone Number: .....  
Email Address: .....  
National Insurance  
Number: .....

## YOUR CURRENT RESIDENTIAL STATUS

Please tick as appropriate.

Property owner     Council Tenant     Private Tenant     Living with friends/family

## YOUR ADDRESS HISTORY

Please provide the addresses you have lived at for the last three years.

### Current Address

### Previous Address

.....  
.....  
.....  
Postcode: .....  
Dates at address:  
From..... To.....

.....  
.....  
.....  
Postcode: .....  
Dates at address:  
From..... To.....

### Previous Address

### Previous Address

.....  
.....  
.....  
Postcode: .....  
Dates at address:  
From..... To.....

.....  
.....  
.....  
Postcode: .....  
Dates at address:  
From..... To.....

## YOUR CURRENT LETTING AGENT OR LANDLORD

If you have one, please complete the details below.

Their name: .....

Their address: .....

Their telephone number: .....

Their email address: .....

## YOUR PAYMENT HISTORY

Do you currently have any County Court Judgements, Court Decrees, Bankruptcy or Administration Orders?

If yes, please give details below:

Do you have any unresolved debts to previous landlords, agents or utility companies?

If yes, please give details below:

## YOUR EMPLOYMENT DETAILS

Employed     Self Employed     Unemployed     Student     Independent means

Name of your current employer: .....

Their address: .....

Their telephone number: .....

Your employee/payroll number: .....

Your current job title: .....

How long have you worked for your current employer? .....

Is your position permanent or temporary?  Permanent     Temporary

## REFERENCES

Please provide information for two people we can contact as references.

| <b>Financial Referee</b><br>(e.g your employer or the person who supports you financially) | <b>Character Referee</b><br>(e.g Current Landlord/Letting Agent) |
|--|--|
| Name:.....   | Name: .....  |
| Address:.....<br>.....<br>.....  | Address: .....   |
| Email:.....  | Email: .....   |
| Tel No .....   | Tel No .....   |
| How long have you known this person?<br>.....  | How long have you known this person?<br>.....                    |
| What is your relationship with this person?<br>.....                                       | What is your relationship with this person?<br>.....             |

## FINAL DETAILS AND DECLARATION

**Please provide details of anything else you would like to tell us in relation to your application:**

I .....[insert your name], the proposed tenant, consent to Octopus Residential Ltd storing the above information, and contacting the above named people for the sole purpose of obtaining a reference. I also consent to being the subject of a credit scoring agency check.

**Your signature:**

.....

**Your name (Please print):**

.....

**Date:**

..... / ..... / .....

Please post back to us at: Octopus Residential, 227 Chapeltown Road, Leeds, LS7 3DX