

**Application Form**

Date: ..... / ..... / .....

Property: .....

.....



**Octopus  
Residential**

**YOUR DETAILS**

First Name: .....

Surname: .....

Date of Birth: .....

Mobile Phone Number: .....

Current Email Address: .....

National Insurance Number: .....

Year of Study at NSCD from Foundation Year 3  
Sept 2013, (please circle): Year 1 Post Graduate  
Year 2 Other (please state)  
.....

**YOUR CURRENT RESIDENTIAL STATUS**  
Please tick as appropriate.

Property owner     Council Tenant     Private Tenant     Living with friends/family

**YOUR ADDRESS HISTORY**  
Please provide the addresses you have lived at for the last three years.

**Current Address (if in rented accom.)**

**Previous Address (where applicable)**

.....  
.....  
.....  
Postcode: .....  
Dates at address:  
From..... To.....

.....  
.....  
.....  
Postcode: .....  
Dates at address:  
From..... To.....

**Address of Family Home (or permanent address)**

.....  
.....  
.....  
Postcode: .....  
Dates at address:  
From..... To.....

**YOUR CURRENT LETTING AGENT OR LANDLORD**

If you have one, please complete the details below.

Their name: .....

Their address: .....

Their telephone number: .....

Their email address: .....

**YOUR PAYMENT HISTORY**

Do you currently have any County Court Judgements, Court Decrees, Bankruptcy or Administration Orders?

If yes, please give details below:

[Empty box for payment history details]

Do you have any unresolved debts to previous landlords, letting agents or utility companies?

If yes, please give details below:

[Empty box for unresolved debts details]

**YOUR EMPLOYMENT DETAILS**

Employed  Self Employed  Unemployed  Student  Independent means

Name of your current employer: .....

Their address: .....

Their telephone number: .....

Your employee/payroll number: .....

Your current job title: .....

How long have you worked for your current employer? ..... Years ..... Months

Is your position permanent or temporary?  Permanent  Temporary

**REFERENCES**

Please provide the contact information for two people we can contact for references.

<b>Character Referee 1</b> <b>(e.g Landlord/Agent; Employer; College Tutor)</b>	<b>Character Referee 2</b> <b>(e.g Landlord/Agent; Employer; College Tutor)</b>
Name:..... Address:..... ..... ..... Email:..... Tel No .....	Name: ..... Address: ..... ..... ..... Email: ..... Tel No .....
How long have you known this person? .....	How long have you known this person? .....
What is your relationship with this person? .....	What is your relationship with this person? .....

**How Will You Support Yourself Financially Throughout Your Studies?**

**\*Please tick**

Student Loan (proof required)	
Bursary (proof required)	
Other Student Finance Option (proof req.)	
Self-Funded from Part-Time Employment (guarantor required)	
Parental or Family Financial Assistance (guarantor required)	

**FINAL DETAILS AND DECLARATION**

**Please provide details of anything else you would like to tell us in relation to your application:**

I .....[insert your name], the proposed tenant, consent to Octopus Residential Ltd storing the above information, and contacting the above named people for the sole purpose of obtaining a reference. I also consent to being the subject of a credit scoring agency check.

**Your signature:**

.....

**Your name (Please print):**

.....

**Date:**

..... / ..... / .....

Please post back to us at: Octopus Residential, 237 Chapeltown Road, Leeds, LS7 3DX